

RE-ORGANIZATION MEETING  
BOROUGH COUNCIL  
BOROUGH OF RUMSON  
JANUARY 1, 2016

The Re-Organization Meeting of the Borough Council of the Borough of Rumson was held at Bingham Hall on January 1, 2016 and was called to order by Mayor John E. Ekdahl at 12:00 noon.

**CEREMONIAL**

Pledge of Allegiance.

Borough Attorney Martin M. Barger was present.

David Marks, Borough Engineer, was present.

Municipal Clerk/Administrator Thomas S. Rogers was present.

The Mayor declared a quorum present and announced that the notice requirements of the Open Public Meetings Act had been met by the posting and mailing of a schedule of all regular and work meetings of the Borough Council for the year 2016 to the *Asbury Park Press* and the *Two River Times*.

**ROLL CALL (OLD COUNCIL):**

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Present: Councilwoman Atwell and Councilmen Conklin, Day, Hemphill and Rubin.

Absent: Councilman Broderick.

**CERTIFICATES OF ELECTION:**

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The Municipal Clerk read a statement of the results of an election held in the Borough of Rumson on the 3<sup>rd</sup> day of November, in the year two thousand and fifteen to elect Municipal Officials for said Rumson Borough made by the Board of County Canvassers of Monmouth County, as submitted by Christine G. Hanlon.

<u>Names of Persons Voted for and Offices Designated for Each:</u>	<u>Number of Votes Given Each:</u>
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**MAYOR (FULL-TERM)**

JOHN E. EKDAHL (R)	566
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MICHAEL STEINHORN	296
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**WRITE-IN VOTES FOR MAYOR**

The Municipal Clerk advised that there were 5 Write-in Votes.

**BOROUGH COUNCIL (FULL-TERM)**

MARK E. RUBIN (R)	626
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JOHN J. CONKLIN, III (R)	631
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**WRITE-IN VOTES FOR BOROUGH COUNCIL**

The Municipal Clerk advised that there were 24 Write-in Votes.

**CERTIFICATION OF ELECTION:**

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On motion by Councilman Day, seconded by Councilman Hemphill the Certificate of Elections was ordered accepted and that the Certificate of Elections be filed on the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

#### **ADMINISTER THE OATHS OF OFFICE:**

Borough Attorney Martin M. Barger, Esq. administered the oath of office to Mayor John E. Ekdahl.

Mr. Barger and the members of the Borough Council congratulated Mayor Ekdahl.

Mayor Ekdahl administered the oath of office to Councilman Mark E. Rubin and Councilman John J. Conklin, III.

Mayor Ekdahl congratulated Councilman Rubin and Councilman Conklin.

#### **ROLL CALL (NEW COUNCIL):**

Present: Councilwoman Atwell and Councilmen Conklin, Day, Hemphill and Rubin.

Absent: Councilmen Broderick.

#### **ELECTION OF PRESIDENT OF COUNCIL:**

Councilman Rubin moved to proceed to the election of a President of the Council and nominated Councilman Joseph Hemphill as President of the Council. Motion seconded by Councilman Day. All in favor.

There being no further nominations, Councilman Hemphill was elected President of the Council on the following roll call vote:

In the affirmative: Atwell, Conklin, Day and Rubin.

In the negative: None.

Abstain: Hemphill.

Absent: Broderick.

#### **RESOLUTION 2016-0101-1 APPOINTING SENIOR PATROLMAN CHRISTOPHER J. ISHERWOOD AS POLICE SERGEANT:**

##### **2016-0101-1**

Councilman Rubin offered the following resolution and moved its adoption:

##### **RESOLUTION**

WHEREAS, the Borough of Rumson, based on the recommendation of the Borough Council Police Committee, through its Police Department has the need for a Police Sergeant; and

WHEREAS, Senior Patrolman Christopher J. Isherwood has successfully passed the Sergeant's promotion process adopted by the Borough of Rumson; and

WHEREAS, the Borough Council Police Committee has recommended Senior Patrolman Christopher J. Isherwood for the position of Police Sergeant; and

WHEREAS, the Borough Council agrees with the Police Committee's recommendation;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rumson that Senior Patrolman Christopher J. Isherwood be promoted to the rank of Police Sergeant effective January 1, 2016 at an annual base salary of \$114,042.00 as specified in the current P.B.A. contract.

Resolution seconded by Councilman Hemphill and carried on the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

Mayor Ekdahl administered the oath of office and congratulated Sergeant Isherwood.

Police Chief Scott Paterson presented Sergeant Isherwood with his badge and congratulated him.

**RESOLUTION 2016-0101-2 APPOINTING SENIOR PATROLMAN ANTHONY E. CIAMBRONE AS POLICE SERGEANT:**

**2016-0101-2**

Councilman Rubin offered the following resolution and moved its adoption:

**RESOLUTION**

WHEREAS, the Borough of Rumson, based on the recommendation of the Borough Council Police Committee, through its Police Department has the need for a Police Sergeant; and

WHEREAS, Senior Patrolman Anthony E. Ciambrone has successfully passed the Sergeant's promotion process adopted by the Borough of Rumson; and

WHEREAS, the Borough Council Police Committee has recommended Senior Patrolman Anthony E. Ciambrone for the position of Police Sergeant; and

WHEREAS, the Borough Council agrees with the Police Committee's recommendation;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rumson that Senior Patrolman Anthony E. Ciambrone be promoted to the rank of Police Sergeant effective January 1, 2016 at an annual base salary of \$114,042.00 as specified in the current P.B.A. contract.

Resolution seconded by Councilman Day and carried on the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

Mayor Ekdahl administered the oath of office and congratulated Sergeant Ciambrone.

Police Chief Scott Paterson presented Sergeant Ciambrone with his badge and congratulated him.

**RETIREMENT OF LORETTA CHEBOOKJIAN:**

Mayor Ekdahl invited Loretta Chebookjian to come forward and presented an engraved vase from the residents of Rumson in recognition of her retirement after 11¾ years of service to the Borough of Rumson as Administrative Assistant and Deputy Registrar of Vital Statistics. He thanked Loretta for all the letters and assistance she has provided him over the years and wished her well on her retirement. The Mayor added that Loretta had brought to the Borough many years of experience gained from her previous position with a State Legislator.

Council President Joseph Hemphill presented Loretta with a bouquet of flowers from the members of the Council and thanked her for the years of dedication to the Borough and residents.

Mrs. Chebookjian thanked the Mayor and Council and stated that it had been a pleasure to work for the Borough.

#### **OUTGOING EMERGENCY FIRST AID SQUAD CAPTAIN:**

Mayor Ekdahl stated that Mary Nichols was unable to attend the meeting but thanked her for her two years of dedicated service as First Aid Squad Captain in 2014 and 2015.

#### **SWEARING IN OF FIRST AID SQUAD CAPTAIN:**

Mayor Ekdahl invited new Captain Darren McConnell to come forward.

The Mayor administered the oath of office to Captain McConnell and presented him with his badge of office. Mayor Ekdahl congratulated First Aid Squad Captain McConnell well in his position in 2016.

Captain McConnell introduced the Line Officers of the First Aid Squad for 2016: 1<sup>st</sup> Lieutenant Lauren Kammerer, 2<sup>nd</sup> Lieutenant Donna Gialanella, Sergeant Mary Nichols, President Robert Nichols and Vice President Christopher York. He thanked the Squad Officers and members for their service and thanked the Mayor and Council for their support.

#### **OUTGOING FIRE DEPARTMENT CHIEF:**

Mayor Ekdahl invited 2015 Fire Chief Kevin McCarthy of Oceanic Hook & Ladder Company No. 1 to come forward at this time and thanked him for his service and presented Chief McCarthy with his Ex-Chief's badge.

Chief McCarthy thanked the Mayor and Council and the Administration for their support and the officers and members of the Oceanic Hook & Ladder Company No. 1 and Rumson Fire Company for their dedication and efforts in the past year.

#### **SWEARING IN OF FIRE DEPARTMENT OFFICERS:**

Mayor Ekdahl invited new Fire Chief Ron Immesberger and Assistant Fire Chief Michael Trivett for 2016 to come forward.

The Mayor administered the oath of office to Fire Chief Ron Immesberger of Rumson Fire Company and presented him with the badge of office. Mayor Ekdahl congratulated Chief Immesberger and wished him well in his position for 2016.

Chief Immesberger thanked his fellow officers, including Assistant Chief Mike Trivett, and all of the members of Rumson Fire Company and Oceanic Hook & Ladder Company No. 1. He introduced the Rumson Fire Company Line Officers for 2016:

Captain Nicholas Luiten, 1<sup>st</sup> Lieutenant Robert Boyer, 2<sup>nd</sup> Lieutenant John Kirkpatrick, 2<sup>nd</sup> Lieutenant Darren Berry and President John Kirkpatrick.

Mayor Ekdahl administered the oath of office to Assistant Fire Chief Michael Trivett of Oceanic Hook & Ladder Company No. 1 and presented him with the badge of office. Mayor Ekdahl congratulated Assistant Chief Trivett and wished him well in his position for 2016.

Assistant Chief Trivett thanked the officers of 2015 and all the members of the Fire Department and introduced the Oceanic Hook & Ladder Company No. 1 Line Officers for 2016:

Captain Kevin McCarthy, 1<sup>st</sup> Lieutenant James Anderson and Engineer Robert Marass.

Mayor Ekdahl thanked the volunteer members of the Rumson First Aid Squad, Oceanic Hook & Ladder Company No. 1 and Rumson Fire Company for their dedicated service to the community.

**PRESENTATION OF AWARD:**

Borough Engineer David Marks of T & M Associates, Inc. presented Mayor Ekdahl with the Planning Merit Award from the Monmouth County Planning Board. He advised that the award was given to the Borough of Rumson for the Borough’s comprehensive approach to community resiliency and recognized the hard work of the various departments and employees and the members of the Rumson Planning Board after Hurricane Sandy. Mr. Marks added that Borough Administrator Thomas S. Rogers had been instrumental in coordinating with the various departments and agencies.

Mayor Ekdahl thanked Mr. Marks and the Monmouth County Planning Board and stated that it was the post Hurricane Sandy efforts and commitment of the Borough employees that made the award possible.

**BRIEF RECESS:**

On motion by Councilman Day, seconded by Councilman Rubin, the Council took a brief recess at 12:25 p.m. to allow for congratulations and for anyone wishing to leave the meeting at this time to do so. All in favor.

**RETURN TO THE MEETING:**

On motion by Councilman Rubin, seconded by Councilman Day, the Council resumed the meeting at 12:30 p.m. All in favor.

**ANNUAL BUSINESS**

**LETTER NAMING APPOINTEES:**

January 1, 2016

To the Honorable Council of the  
Borough of Rumson, New Jersey

Dear Members of the Council:

Thomas S. Rogers	As Borough Administrator/Assistant Code Enforcement Officer;
Jane F. Hartman	As Deputy Municipal Clerk;
Tamila Bumback	As Deputy Municipal Clerk;
Helen L. Graves	As Qualified Purchasing Agent;
Linda Strub	As Administrative Assistant in Clerk’s Office;
Therese Wollman	As Administrative Assistant in Clerk’s Office;
Melissa McGuire	As Finance Assistant—Accounts Payable
Marie Kuhlthau	As Deputy Tax Collector and Assistant to the CFO/Payroll Clerk;
Mark T. Wellner	As Superintendent of Public Works and Wastewater Management/Deputy OEM Coordinator/Assistant Code Enforcement Officer;
Timothy Leonard	As Department of Public Works Foreman/Deputy OEM Coordinator/Assistant Code Enforcement Officer;
Robert Savoth	As Department of Public Works Wastewater Management/Animal Control Officer as needed/Class I Special Police Officer;
Michael Trivett	As Assistant Foreman/Head Mechanic;
Brian Hand	As DPW Laborer/Mechanic;
Robert Anderson	As Department of Public Works Assistant Foreman—Parks;
Lawrence D’Angelo	As Department of Public Works Assistant Foreman;

Daryl (Butch) Kochel	As Department of Public Works Assistant Foreman;
James Mellish	As Assistant Foreman—Recycling Coordinator/Clean Communities Coordinator/Assistant Code Enforcement Officer;
Susan Milnes	As Assistant to the Court Administrator—Part-time;
Janice Swaggerty	As Deputy Court Administrator—Part-time;
Kathleen Wiggington	As Assistant to the Court Administrator—Part-time;
Dennis Peras	As Construction Official/Building Inspector/Electrical Subcode Official/Assistant Code Enforcement Officer;
James Ammaturo, Jr.	As Subcode Official/Plumbing Inspector—Part-time;
Eugene Ferry, Jr.	As Plumbing Inspector—Part-time;
Nicholas Fabiano	As Assistant Building Inspector/Electrical Inspector—Part-time;
Vito Marra	As Smoke Alarm/Fire Inspector/Fire Official—Part-time;
Fred Migliaccio	As Smoke Alarm/Fire Inspector and Fire Protection Subcode Official—Part-time;
Paul Reinhold, III	As Building Subcode Official—Part-time;
Warren Winch	As Plumbing Inspector—Part-time;
Frederick J. André	As Zoning Officer/Clerk of the Zoning Board of Adjustment/Planning Board Secretary/Tree Ordinance Official/Code Enforcement Officer;
Lynda Doyle	As Senior Technical Assistant – Building Department;
Sabine O’Connor	As Technical Assistant – Building Department;
Shannon McCurdy	As Police Records Clerk/Police Dispatcher/Class I Special Police Officer;
Michael Berger	As Police Dispatcher/Class II Special Police Officer;
Ryan Leahy	As Police Dispatcher/Class II Special Police Officer;
Donald C. Morse, Jr.	As Police Dispatcher/Class II Special Police Officer;
Jenna Danbrowney	As Police Dispatcher—Part-time;
Scott Lorensen	As Police Dispatcher—Part-time;
Kyle McCartney	As Police Dispatcher—Part-time;
Darren McConnell	As Police Dispatcher—Part-time;
Jennifer Noonan	As Police Dispatcher/Class I Special Police Officer—Part-time;
Michael Volker	As Police Dispatcher—Part-time;
Mary Nichols	As Police Matron—Part-time;
John Tucker	As Recycling Center Special Police officer—Part-time;
James Duffney	As OEM Coordinator—1-Yr. Term;
Mayor John E. Ekdahl	As Class I Member of the Planning Board—4-Yr. Term
Councilman Mark E. Rubin	As Class III Member of the Planning Board—1-Yr. Term;

Councilwoman Laura Atwell	As Class I, Mayor’s Substitute to the Planning Board— 1-Yr. Term;
Police Capt. Jeffrey Nixon	As Class II Member of the Planning Board—1-Yr. Term;
Maryann Baret	As Alternate #2, Class IV Member of the Planning Board— 2-Yr. Term;
James Lizotte	As Alternate #2 Member of the Zoning Board of Adjustment— 2-Yr. Term;
Denise Walker	As Recreation Special Events Coordinator—1-Yr. Term;
Robert Anderson	As Borough Parks Department Representative to Recreation Commission—1-Yr. Term;
Stephen Barrett	As Chairman of the Environmental/Shade Tree Commission —3-Yr. Term;
Mark Wellner	As DPW Liaison to the Shade Tree Commission—1-Yr. Term;
Frederick André	As Secretary of the Shade Tree Commission—1-Yr. Term;
Michael Jeary	As Director of the Rumson Endowment Fund, Inc.—3-Yr. Term.

Respectfully submitted,  
John E. Ekdahl, Mayor

Councilman Hemphill moved that the Council, in acting upon the appointments submitted by the Mayor, concur in confirmation of all. Motion seconded by Councilman Rubin and carried on the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

### **RESOLUTION 2016-0101-3 TO APPOINT THE BOROUGH PROFESSIONALS:**

#### **2016-0101-3**

Councilman Hemphill offered the following resolution and moved its adoption:

#### **RESOLUTION**

WHEREAS, there exists a need for the services for the following professionals for the Borough of Rumson as authorized by R.S.40A:11-5:

Municipal Attorney, Municipal Engineer, Bond Counsel, Special Counsels, Municipal Auditor, Municipal Prosecutor, Municipal Public Defender, Municipal Alternate Prosecutor, Planning Board Attorney and Zoning Board of Adjustment Attorney; and

WHEREAS, there exists a need for the annual audit for the calendar year 2014 as required by R.S.40A:5-4; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law, R.S.40A:11-1, et. seq., requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be published no more than ten (10) days following the adoption thereof:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rumson as follows:

1. The Mayor and the Municipal Clerk are hereby authorized and directed, in behalf of the Borough, to:
  - a. retain the Reussille Law Firm, LLC, Attorneys at Law of the State of New Jersey, to perform the services of Municipal Attorney for the year 2016, pursuant to R.S.40A:11-5; and
  - b. retain the Law Firm of McCarter & English, Attorneys at Law of the State of New Jersey, to perform the services of Bond Counsel and said law firm is hereby appointed to that position for the year 2016, pursuant to R.S.40A:11-5; and
  - c. retain the Law Firm of Jeffrey R. Surenian and Associates, LLC, an Attorney at Law of the State of New Jersey, to perform the services of Special Counsel and said Attorney is hereby appointed to that position for the year 2016, pursuant to R.S.40A:11-5; and
  - d. execute an agreement with Holman Frenia Allison, P.C. of Freehold, N.J. to perform the Borough's 2015 Annual Audit in accordance with R.S.40A:5-4 and said firm is appointed to perform that and all other accounting services necessary; and
  - e. retain James Ronan, Esq., an Attorney at Law of the State of New Jersey, to perform the services of Municipal Prosecutor for the year 2016, pursuant to R.S.40A:11-5; and
  - f. retain Henry F. Wolffe, III, Esq., an Attorney at Law of the State of New Jersey, to perform the services of Municipal Public Defender for the year 2016, pursuant to R.S.40A:11-5; and
  - g. retain Gerald J. Massell, Esq., an Attorney at Law of the State of New Jersey, to perform the services of Alternate Municipal Prosecutor for the year 2016, pursuant to R.S.40A:11-5; and
  - h. retain the Law Firm of Cleary, Giacobbe, Alfieri and Jacobs, LLC, Attorneys at Law in the State of New Jersey, to perform the services of Labor Attorney in the contract negotiations between the Borough of Rumson and P.B.A. Local 345 for the year 2016, pursuant to R.S. 40A:11-5; and
  - i. retain Michael B. Steib, Esq., Attorney at Law in the State of New Jersey, to perform the services of Planning Board Attorney for the year 2016, pursuant to R.S.40A:11-5; and
  - j. retain Bernard M. Reilly, Esq., Attorney at Law in the State of New Jersey, to perform the services of Zoning Board of Adjustment Attorney for the year 2016, pursuant to R.S.40A:11-5.
2. Said Municipal Attorney, Bond Counsel, Special Counsel, Municipal Auditor, Municipal Prosecutor, Municipal Public Defender, Alternate Municipal Prosecutor, Labor Attorney, Planning Board Attorney and Zoning Board of Adjustment Attorney are retained and appointed to the above offices and said Auditor is awarded a contract pursuant to R.S. 40A:11-5 without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the service rendered or performed is to be done by a person authorized by law to practice a recognized profession and whose profession and practice is regulated by law and bids are not required per R.S.40A:5-11.
3. A copy of this resolution shall be published in the *Asbury Park Press* or *Two River Times* as required by law within ten (10) days of its passage.

Resolution seconded by Councilman Rubin and carried on the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

#### **RESOLUTION 2016-0101-4 TO FIX THE TIME AND PLACE OF THE REGULAR MEETINGS OF THE BOROUGH COUNCIL:**

#### **2016-0101-4**

Councilman Day offered the following resolution and moved its adoption:

#### **RESOLUTION**

BE IT RESOLVED by the Borough Council of the Borough of Rumson that the time and place for the regular meetings of the Borough Council in the year 2016 be and the same are hereby fixed



as the second and fourth Tuesday of each month at the hour of 7:30 o'clock p.m., at the Charles S. Callman Courtroom/Council Chamber of Borough Hall, 80 East River Road, Rumson, N.J. In addition, brief work sessions of the Council will be held after each regular meeting.

BE IT FURTHER RESOLVED that work sessions of the Borough Council be held on the first, third and fifth Tuesdays of each month at 4:30 p.m., when needed, at the Charles S. Callman Courtroom/Council Chamber of Borough Hall; and

BE IT FURTHER RESOLVED that if there is a holiday or scheduling conflict on the regularly scheduled meeting dates, the meeting shall be scheduled to another date and/or time; and

BE IT FURTHER RESOLVED that the Municipal Clerk be and is hereby authorized and directed to publish notice thereof in the *Asbury Park Press* and the *Two River Times* for one publication.

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Rumson that the following shall be the order of business to be observed in conducting the Borough meetings during the current year:

- 1. – Roll Call.
- 2. – Approval of Minutes of Last Meeting.
- 3. – Communications.
- 4. – Reports of Committees.
- 5. – Unfinished Business.
- 6. – New Business.
- 7. – Consideration of Bills and Claims.
- 8. – Comments.
- 9. – Adjournment.

BE IT FURTHER RESOLVED that each Comments session is limited to thirty (30) minutes; any one person may address the Council for a maximum of three (3) minutes; once a particular topic has been addressed by a member of the public, subsequent comments on that same topic by other people is limited to a maximum of two (2) minutes; citizens who have spoken once during the session will be recognized a second time only after all others have been heard a first time; and speakers are required to state their names and addresses.

Resolution seconded by Councilman Rubin and carried on the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

**LETTER TO NAME STANDING COMMITTEES:**

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January 1, 2016

To the Honorable Council of the  
Borough of Rumson, New Jersey

Dear Members of the Council:

I take this means of naming the following Standing Committees of the Council, which I trust will meet your approval and sanction:

<u>Finance/Administration</u>	<u>Broderick</u> , Hemphill, Conklin
<u>Police/Fire/EMS</u>	<u>Ekdahl</u> , Broderick, Rubin
<u>Public Works/Utilities/Parks/Recreation</u>	<u>Atwell</u> , Rubin, Day
<u>Public Buildings/Construction/Zoning/Engineering</u>	<u>Hemphill</u> , Ekdahl, Conklin
<u>Public Relations/Communications/Municipal Alliance Liaison</u>	<u>Day</u> , Atwell

OEM Council Liaison

Day

Planning Board Representative

Rubin

Planning Board Mayor's Alternate

Atwell

Respectfully submitted,

John E. Ekdahl  
Mayor

Councilman Rubin moved that the Council, in acting upon the above Borough Council Committees submitted by the Mayor, concur in confirmation of all. Motion seconded by Councilman Day and carried on the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

**RESOLUTION 2016-0101-5 TO NAME THE DEPOSITORIES FOR BOROUGH FUNDS AND DESIGNATE SIGNATURE AUTHORIZATIONS:**

**2016-0101-5**

Councilman Rubin offered the following resolution and moved its adoption:

RESOLUTION

BE IT RESOLVED by the Mayor and Council of the Borough of Rumson that Wells Fargo Bank; Bank of America; PNC Bank, National Association; TD Bank; Two River Community Bank; and Investors Savings Bank; and Valley National Bank be and are hereby designated as depositories for Borough funds; and

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Rumson that until otherwise changed all checks, warrants, notes and other financial papers for the ***Borough of Rumson Municipal Court and Municipal Court Bail*** be signed by Municipal Court Administrator Carol Ann Dice or Deputy Municipal Court Administrator Janice Swaggerty; and

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Rumson that until otherwise changed all checks warrants, notes and other financial papers for the ***Borough of Rumson Payroll Account*** be signed by two of the following officials: Mayor John E. Ekdahl, or in his absence by the President of the Council Joseph K. Hemphill, Chief Financial Officer Helen L. Graves, or in her absence Deputy Tax Collector Marie L. Kuhlthau, Municipal Clerk Thomas S. Rogers or Deputy Municipal Clerk Jane F. Hartman or Deputy Municipal Clerk Tamila Bumback; and

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Rumson that until otherwise changed all checks warrants, notes and other financial papers for Borough of Rumson bank accounts not listed above be signed by the Mayor, John E. Ekdahl, or in his absence by the President of the Council, Joseph K. Hemphill, countersigned by Chief Financial Officer Helen L. Graves, or in her absence Deputy Tax Collector Marie L. Kuhlthau, and countersigned by Municipal Clerk Thomas S. Rogers, or in his absence, Deputy Municipal Clerk Jane F. Hartman or Deputy Municipal Clerk Tamila Bumback; and

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Rumson that until otherwise changed all Domestic Wire transfers, ACH transactions and transfer of funds between Borough of Rumson Accounts be authorized by Chief Financial Officer Helen L. Graves, or in her absence Deputy Tax Collector Marie L. Kuhlthau, or by Municipal Clerk Thomas S. Rogers, or in his absence, Deputy Municipal Clerk Jane F. Hartman or Deputy Municipal Clerk Tamila Bumback; and

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Rumson that until otherwise changed all Domestic Wire transfers and transfer of funds between Borough of Rumson

Accounts be verified by one of the officials designated above to authorize the transaction; however, the official verifying the transaction must be someone other than the official who authorized it; and

BE IT FURTHER RESOLVED that certified copies of this resolution be forthwith transmitted by the Municipal Clerk to the banking institutions with whom the Borough does its business; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer.

Resolution seconded by Councilman Hemphill and carried on the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

**RESOLUTION 2016-0101-6 TO ADOPT THE TEMPORARY BOROUGH BUDGET FOR 2016:**

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**2016-0101-6**

BOROUGH OF RUMSON  
COUNTY OF MONMOUTH  
STATE OF NEW JERSEY

Councilman Rubin offered the following resolution and moved its adoption:

RESOLUTION

WHEREAS, N.J.S.40A:4-19 provides that where any contracts, commitments or payments are to be made prior to the final adoption of the 2016 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of 2016; and

WHEREAS, 26.25% of the total appropriations in the 2015 budget, exclusive of any appropriations made for debt service, capital improvement fund and public assistance in said 2015 budget, is the sum of \$3,904,133.16;

NOW, THEREFORE, BE IT RESOLVED that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

GENERAL APPROPRIATIONS:

(A) Operations	
1. General Government	
ADMINISTRATIVE and EXECUTIVE	
Salaries and Wages	\$ 48,450.72
Other Expenses	\$ 20,000.00
MAYOR and COUNCIL	
Newsletter – Other Expenses	\$ 3,000.00
MUNICIPAL CLERK	
Salaries and Wages	\$ 49,815.48
Other Expenses	\$ 2,500.00
Elections	\$ 500.00
FINANCE	
Salaries and Wages	\$ 29,986.98
Other Expenses	\$ 10,000.00
AUDIT SERVICES	
Other Expenses	\$ 10,750.00

TAX COLLECTION	
Salaries and Wages	\$ 17,236.20
Other Expenses	\$ 6,000.00
TAX ASSESSMENT	
Salaries and Wages	\$ 9,592.98
Other Expenses	\$ 3,000.00
RECORDS	
Other Expenses	\$ 25.00
LEGAL	
Other Expenses	\$ 40,000.00
ENGINEERING	
Other Expenses	\$ 25,000.00
2. Land Use Administration	
PLANNING BOARD	
Salaries and Wages	\$ 3,260.28
Other Expenses	\$ 1,500.00
ZONING BOARD OF ADJUSTMENT	
Salaries and Wages	\$ 3,260.22
Other Expenses	\$ 1,425.00
ZONING OFFICER	
Salaries and Wages	\$ 11,204.40
3. Code Enforcement and Administration	
CODE ENFORCEMENT	
Salaries and Wages	\$ 2,299.26
PLUMBING INSPECTOR	
Salaries and Wages	\$ 2,541.06
ELECTRICAL INSPECTION	
Salaries and Wages	\$ 6,066.78
FIRE PROTECTION OFFICIAL	
Salaries and Wages	\$ 2,600.94
FIRE SUB-CODE OFFICIAL	
Salaries and Wages	\$ 1,430.52
CONSTRUCTION CODE OFFICIAL	
Salaries and Wages	\$ 35,494.86
Other Expenses	\$ 5,000.00
UNIFORM FIRE SAFETY	\$ 1,145.00
4. Public Safety	
POLICE DEPARTMENT	
Salaries and Wages	\$ 515,000.00
Other Expenses	\$ 50,000.00
Purchase of Police Vehicles	\$ 17,500.00
POLICE DISPATCH /911	
Salaries and Wages	\$ 60,000.00
911 Annual Contract	\$ 6,000.00
AID TO FIRST AID ORGANIZATION	

AID	\$ 25.00
Salaries and Wages	\$ 1,318.74
Other Expenses	\$ 4,000.00
FIRE DEPARTMENT	
AID	\$ 25.00
Salaries and Wages	\$ 2,489.22
Other Expenses	\$ 5,000.00
MUNICIPAL PROSECUTOR	
Salaries and Wages	\$ 3,060.00
5. Public Works	
STREETS and ROADS	
Salaries and Wages	\$ 316,053.46
Other Expenses	\$ 45,000.00
SEWER SYSTEM	
Salaries and Wages	\$ 46,450.00
Other Expenses	\$ 20,000.00
SHADE TREE COMMISSION	
Other Expenses	\$ 5,000.00
SOLID WASTE COLLECTION	
Contractual	\$ 78,499.98
BUILDINGS AND GROUNDS	
Salaries and Wages	\$ 14,910.96
Other Expenses	\$ 15,000.00
Property Lease	\$ 1,500.00
VEHICLE MAINTENANCE	
Other Expenses	\$ 25,000.00
6. Health and Human Services	
BOARD OF HEALTH	
Contracted Services	\$ 15,000.00
Salaries and Wages	\$ 2,354.64
Other Expenses	\$ 300.00
Hepatitis B Vaccine Costs	\$ 125.00
Visiting Nurse Services – Contractual	\$ 250.00
ANIMAL CONTROL SERVICES	
Salaries and Wages	\$ 1,154.22
7. Parks and Recreation	
RECREATION	
Salaries and Wages	\$ 12,474.96
Other Expenses	\$ 100.00
SENIOR CITIZENS TRANSPORTATION	
Other Expenses	\$ 10.00
8. MUNICIPAL COURT	
Salaries and Wages	\$ 8,350.00
Other Expenses	\$ 1,500.00
9. PUBLIC DEFENDER	
Salaries and Wages	\$ 647.22
10. Utility and Bulk Purchases	
STREET LIGHTING	\$ 15,000.00
FIRE HYDRANTS	\$ 30,000.00

TELEPHONE	\$ 5,000.00
ELECTRICITY	\$ 37,500.00
GAS (NATURAL OR PROPANE)	\$ 12,000.00
WATER	\$ 8,750.00
GASOLINE	\$ 50,000.00
LANDFILL/SOLID WASTE	\$ 125,000.00

CONTINGENT	\$ 1,000.00
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Statutory Expenditures:

P.E.R.S.	\$ 312,245.00
SOCIAL SECURITY	\$ 100,000.00
P.F.R.S.	\$ 453,182.00
P.E.R.S. RETRO	\$ 1.00
P.F.R.S. RETRO	\$ 1.00

INSURANCE

General Liability	\$ 160,000.00
Employee Group Health	\$ 423,300.00

SEWER AUTHORITY SHARE OF COSTS	\$ 450,000.00
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Aid to Oceanic Library	\$ 100.00
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Homeland Security

OEM	
Other Expenses	\$ 3,750.00

Shared Service Agreement

Fair Haven Construction Salaries and Wages	\$ 23,200.98
Fair Haven Construction Other Expenses	\$ 3,000.00
Fair Haven Parks Other Expenses	\$ 11,000.00
Fair Haven Court Salaries and Wages	\$ 8,350.02
Fair Haven Court Other Expenses	\$ 1,000.00
Little Silver Construction Salaries and Wages	\$ 33,100.38
Little Silver Construction Other Expenses	\$ 5,000.00

SUBTOTAL	\$3,898,664.48
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CAPITAL IMPROVEMENT FUND	\$ 100.00
PRINCIPAL ON BONDS	\$ 775,000.00
PRINCIPAL ON NOTES	\$ 100.00
INTEREST ON BONDS	\$ 152,257.00
INTEREST ON NOTES	\$ 100.00
GREEN TRUST	\$ 25,503.00

TOTAL	\$4,851,724.48
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Resolution seconded by Councilman Day and carried on the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

**MOTION TO SUBMIT THE TENTATIVE BOROUGH BUDGET OF APPROPRIATIONS FOR THE YEAR 2016 BE REFERRED TO THE FINANCE COMMITTEE AND THE MAYOR:**

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Councilman Rubin moved that the matter of submitting a Tentative Borough Budget of Appropriations for the Year 2016 be referred to the Finance Committee and the Mayor in order that

same may be prepared for consideration and approval by the Council at a later date. Motion seconded by Councilman Hemphill and carried on the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

#### **MOTION TO AUTHORIZE THE ANNUAL BOROUGH AUDIT:**

Councilman Hemphill moved that the Finance Committee be authorized to have the books of accounts of the departments of the Borough Government audited, pursuant to the law governing such matters. Motion seconded by Councilman Rubin and carried on the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

#### **RESOLUTION 2016-0101-7 SETTING FORTH THE TAX INTEREST RATE:**

##### **2016-0101-7**

Councilman Rubin offered the following resolution and moved its adoption:

#### **RESOLUTION**

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rumson, County of Monmouth, State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31<sup>st</sup>, an additional penalty of 6% shall be charged against the delinquency.
2. Effective January 1, 2016, there will be a ten (10) day grace period of quarterly tax payments made by cash, check or money order.
3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest as set forth in paragraph one of this resolution from the due date.

BE IT FURTHER RESOLVED that the Tax Collector is hereby authorized and directed to charge 18% per annum on any delinquent municipal sewer charges; and

BE IT FURTHER RESOLVED that certified copies of this resolution shall be provided by the Municipal Clerk to the Tax Collector, the Borough Attorney and the Borough Auditor for the Borough of Rumson.

Resolution seconded by Councilman Day and carried on the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

**RESOLUTION 2016-0101-8 AUTHORIZING THE TAX COLLECTOR TO HOLD A TAX SALE OF DELINQUENT TAXES AND TO CHARGE FEES INCURRED IN TAX SALE NOTICE:**

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**2016-0101-8**

Councilman Hemphill offered the following resolution and moved its adoption:

**RESOLUTION TO AUTHORIZE THE TAX COLLECTOR TO  
HOLD A TAX SALE OF DELINQUENT TAXES AND TO  
CHARGE FEES INCURRED IN TAX SALE NOTICE**

WHEREAS, pursuant to the provision of R.S. 54:5-9 et seq., the Tax Collector is allowed to conduct a Tax Sale for the purpose of enforcing the collection of delinquent taxes in the Borough against which such delinquent taxes are in arrears for the prior fiscal year, in the manner and form prescribed in said Statute, on or before the 31<sup>st</sup> day of December 2016; and

WHEREAS, N.J.S.A. 54:5-26 provides for direct mailing of the Tax Sale Notice in lieu of up to two legal advertisements, not exceeding a cost of \$25.00 for each mailing; and

WHEREAS, the Tax Collector recommends two direct mailings so that the cost of the Tax Sale process is borne by the delinquent property owners.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Rumson, that pursuant to the provision of R.S. 54:5-9 et seq., the Tax Collector be authorized and directed to conduct a Tax Sale in the manner and form prescribed in said Statute on or before the 31<sup>st</sup> day of December 2016 for the purpose of enforcing the collection of delinquent taxes in the Borough against which such delinquent taxes are in arrears as of November 11, 2015; and

BE IT FURTHER RESOLVED that the Tax Collector is authorized to send two direct mailings and collect a charge of \$25.00 each in compliance with N.J.S.A. 54:5-26; and

BE IT FURTHER RESOLVED that the Tax Collector be and hereby is authorized to include in said sale any and all unpaid sewer taxes as of November 11, 2015; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Borough Tax Collector.

Resolution seconded by Councilman Rubin and carried on the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

**RESOLUTION 2016-0101-9 TO AUTHORIZE PRE-PAYMENT OF CERTAIN BILLS:**

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**2016-0101-9**

Councilman Day offered the following resolution and moved its adoption:

**RESOLUTION TO AUTHORIZE PRE-PAYMENT OF CERTAIN BILLS**

WHEREAS, the Borough of Rumson has budgeted funds for payment of utilities, payroll, debt service, governmental fees, insurance, contractual obligations and mailing costs of the Borough; and

WHEREAS, the payment of these items frequently arrives out of time for placement on the next available list of bills and claims, thereby inadvertently placing these bills and mailings in arrears because of the schedule of meetings; and

WHEREAS, the Borough's Chief Financial Officer, Helen L. Graves, has advised that the Governing Body may provide for the pre-payment of these items, so that they may be paid in a timely manner;



NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Rumson that the Chief Financial Officer be and is hereby authorized to make pre-payment of the following fixed items prior to the same appearing on the next meeting's list of bills and claims:

1. Utilities (electric, gas, water, and telephone).
2. Payroll
3. Debt service as evidenced by pre-existing bonds and notes.
4. Health, dental and other insurance premiums.
5. Federal, state and county fees.
6. Postage for tax bills, newsletter, and other Borough mailings.
7. School taxes.
8. Third party fees collected through Recreation registrations.
9. Recreation credit card refunds.
10. Contractual obligations for Shared Services.

Resolution seconded by Councilman Rubin and carried on the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

**RESOLUTION 2016-0101-10 TO AUTHORIZE PRE-PAYMENT OF TAX OVERPAYMENT REFUNDS:**

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**2016-0101-10**

Councilman Rubin offered the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING THE TAX COLLECTOR/  
CHIEF FINANCIAL OFFICER TO PROCESS TAX OVERPAYMENT REFUNDS**

WHEREAS, throughout the year the Borough Tax Collector receives tax appeal judgments from the Monmouth County Board of Taxation and the Tax Court of New Jersey; and

WHEREAS, some of the judgments stipulate interest is waived provided the tax appeal refund is paid within 60 days of the date of judgment; and

WHEREAS, some judgments do not have this stipulation and the Borough must pay interest at a rate of 5% per annum from the latter of a) the due date of the payment or b) the date the payment, which creates the overpayment, was received; and

WHEREAS, waiting to formally adopt a resolution for each refund at regular scheduled council meetings could cause a) the refund to be processed beyond the 60-day stipulation making interest mandatory or b) increase the amount of interest paid by the Borough from waiting extra days to refund; and

WHEREAS, from time to time duplicate payments of property taxes are received creating tax overpayments and refunds are requested;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Rumson that the Borough Chief Financial Officer/Tax Collector is authorized to process tax overpayment refunds without waiting for the next available Borough Council meeting; and

BE IT FURTHER RESOLVED by the Borough Council that any refund shall appear on the Bills and Claims of the next available meeting of the Mayor and Borough Council.

Resolution seconded by Councilman Hemphill and carried on the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

**RESOLUTION 2016-0101-11 APPOINTING SARAH R. ORSAY AS COMMUNICATIONS DIRECTOR:**

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**2016-0101-11**

Councilman Day offered the following resolution and moved its adoption:

RESOLUTION

WHEREAS, Recreation Director Sarah R. Orsay resigned her duties as Recreation Director effective December 31, 2015; and

WHEREAS, the Borough is in need of a Communications Director; and

WHEREAS, Sarah R. Orsay has agreed to fill the position of Communications Director; and

WHEREAS, the Mayor and Council approve of the recommendation of the Municipal Clerk/Administrator;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rumson that Sarah R. Orsay be appointed as Communications Director effective January 1, 2016 at an annual salary of \$43,250; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Chief Financial Officer and Payroll Clerk.

Resolution seconded by Councilman Rubin and carried upon the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

**RESOLUTION 2016-0101-12 APPOINTING CAROL ANN DICE AS MUNICIPAL COURT ADMINISTRATOR:**

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**2016-0101-12**

Councilman Rubin offered the following resolution and moved its adoption:

RESOLUTION TO APPOINT MUNICIPAL COURT ADMINISTRATOR

WHEREAS, the Municipal Court requires the position of Municipal Court Administrator; and

WHEREAS, Carol Ann Dice, whose one-year term as Municipal Court Administrator expired as of December 31, 2015;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Rumson that Carol Ann Dice be appointed to a one-year term as Municipal Court Administrator effective January 1, 2016 through December 31, 2016.

Resolution seconded by Councilman Hemphill and carried on the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

**RESOLUTION 2016-0101-13 APPOINTING LINDA G. STRUB AS ADMINISTRATIVE SECRETARY:**

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**2016-0101-13**

Councilman Rubin offered the following resolution and moved its adoption:

**RESOLUTION**

WHEREAS, Loretta Chebookjian retired on December 31, 2015; and

WHEREAS, the Municipal Clerk/Administrator's office has the need for a full-time Administrative Secretary; and

WHEREAS, many applications for the position had been received and a number of interviews of qualified applicants were conducted; and

WHEREAS, Linda G. Strub has the qualifications for the position; and

WHEREAS, the Municipal Clerk/Administrator and the Interview Committee recommend that Ms. Strub be appointed to the position;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rumson that Linda G. Strub be appointed as Administrative Secretary effective January 1, 2016 at an annual salary of \$30,000.00; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to the Chief Financial Officer and the Payroll Clerk.

Resolution seconded by Councilman Hemphill and carried upon the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

**RESOLUTION 2016-0101-14 APPOINTING CHRISTOPHER J. ISHERWOOD AS POLICE DETECTIVE:**

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**2016-0101-14**

Councilman Rubin offered the following resolution and moved its adoption:

**RESOLUTION**

WHEREAS, the Borough of Rumson, based on the recommendation of the Police Committee, through its Police Department, has the need for a Police Detective; and

WHEREAS, the Borough Council Police Committee has recommended that Sergeant Christopher Isherwood be appointed to the position of Police Detective for a 1-year term; and

WHEREAS, the Borough Council agrees with the Police Committee's recommendation; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rumson that Senior Patrolman Christopher Isherwood be appointed to the position of Police Detective effective January 1, 2016 with an annual stipend of \$750.00 as specified in the current P.B.A. contract.

Resolution seconded by Councilman Hemphill and carried on the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

**RESOLUTION 2016-0101-15 APPOINTING THERESE P. WOLLMAN AS DEPUTY REGISTRAR OF VITAL STATISTICS TO FILL AN UNEXPIRED TERM EFFECTIVE JANUARY 1, 2016 THROUGH DECEMBER 31, 2016:**

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**2016-0101-15**

Councilman Day offered the following resolution and moved its adoption:

BOROUGH OF RUMSON  
RESOLUTION TO APPROVE THE APPOINTMENT OF  
LOCAL DEPUTY REGISTRAR OF VITAL STATISTICS

WHEREAS, the Borough of Rumson is required by the State of New Jersey to appoint a Local Deputy Registrar of Vital Statistics; and

WHEREAS, Loretta Chebookjian retired effective December 31, 2015 as Local Deputy Registrar of Vital Statistics whose term would expire December 31, 2016; and

WHEREAS, Local Registrar of Vital Statistics Jane F. Hartman has the authority to appoint a Deputy; and

WHEREAS, Therese P. Wollman successfully completed the New Jersey State Registrar Certification course; and

WHEREAS, Jane F. Hartman has appointed Therese P. Wollman as Local Deputy Registrar of Vital Statistics to fill the unexpired term at an annual salary of \$2,355.00;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rumson that Therese P. Wollman be appointed as Local Deputy Registrar of Vital Statistics effective January 1, 2016, term to expire December 31, 2016; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to the Chief Financial Officer and Payroll Clerk.

Resolution seconded by Councilman Rubin and carried upon the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

**RESOLUTION 2016-0101-16 APPOINTING MELISSA T. M<sup>C</sup>GUIRE AS ALTERNATE DEPUTY REGISTRAR OF VITAL STATISTICS FOR A THREE-YEAR TERM EFFECTIVE JANUARY 1, 2016:**

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**2016-0101-16**

Councilman Hemphill offered the following resolution and moved its adoption:

BOROUGH OF RUMSON  
RESOLUTION TO APPROVE THE APPOINTMENT OF  
LOCAL ALTERNATE DEPUTY REGISTRAR OF VITAL STATISTICS

WHEREAS, the Borough of Rumson is allowed by the State of New Jersey to appoint a Local Alternate Deputy Registrar of Vital Statistics; and

WHEREAS, Local Registrar of Vital Statistics Jane F. Hartman has the authority to appoint an Alternate Deputy; and

WHEREAS, Melissa T. McGuire successfully completed the New Jersey State Registrar Certification course; and

WHEREAS, Jane F. Hartman has appointed Melissa T. McGuire as Local Alternate Deputy Registrar of Vital Statistics for a three-year term effective January 1, 2016 at an annual salary of \$2,355.00;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rumson that Melissa T. McGuire be appointed as Local Alternate Deputy Registrar of Vital Statistics effective January 1, 2016, term to expire December 31, 2019; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to the Chief Financial Officer and Payroll Clerk.

Resolution seconded by Councilman Rubin and carried upon the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

**RESOLUTION 2016-0101-17 TO ESTABLISH COMPENSATION FOR OUTSIDE EMPLOYMENT OF POLICE PERSONNEL:**

**2016-0101-17**

Councilman Rubin offered the following resolution and moved its adoption:

**RESOLUTION  
ESTABLISHING RATES OF COMPENSATION  
FOR OUTSIDE EMPLOYMENT OF  
RUMSON POLICE PERSONNEL**

WHEREAS, an Ordinance entitled Chapter II, Administration, has been adopted following public hearing; and

WHEREAS, Section 2-11.17 of said Ordinance provides that a Resolution be adopted to establish the rates of compensation for outside employment of off-duty Rumson Police personnel; and

WHEREAS, it is the intention of the Mayor and Council to fix the rates of compensation for outside employment of off-duty Rumson Police personnel; and

WHEREAS, it is the intention of the Mayor and Council to set the Administrative Fee for 2016;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rumson that the rates of compensation of off-duty Rumson Police personnel for outside employment are hereby fixed for calendar year 2016 as follows:

- (1) Any public school-related function, with the exception of traffic control services, and sporting events, are to be billed at a rate of forty-five dollars (\$45.00) per hour per officer. The minimum charge payable for such services shall be equal to a minimum of four (4) hours for each officer contracted for with the Borough. A cancellation fee equal to such minimum charge per officer shall be due and payable to the Borough where the request for such service is cancelled less than one (1) hour in advance of the scheduled services. Police Officers shall receive time and one-half pay on the holidays recognized in the contract with the Rumson Patrolmen's Benevolent Association (the Association). Special Police Officers shall receive time and one-half pay on the holidays established by the Borough of Rumson.
- (2) Outdoor school sports are to be billed at a rate of one hundred ten dollars (\$110.00) per game per officer for games lasting no more than three (3) hours. Indoor sports are to be billed at a rate of eighty dollars (\$80.00) per game per officer for games lasting no more than three (3) hours. If any game exceeds three (3) hours, the game will be billed at a rate of forty-five dollars (\$45.00) per hour per officer for a minimum of four (4) hours. A cancellation fee equal to the fee per game per officer shall be due and payable to the Borough where the request for such service is cancelled less than one (1) hour in advance of the scheduled

services. Police Officers shall receive time and one-half pay on the holidays recognized in the contract with the Rumson Patrolmen's Benevolent Association (the Association). Special Police Officers shall receive time and one-half pay on the holidays established by the Borough of Rumson.

- (3) Any traffic control services in town will be billed at a rate of sixty dollars (\$60.00) per hour per officer. The minimum charge payable for such services shall be equal to a minimum of four (4) hours for each officer contracted for with the Borough. A cancellation fee equal to such minimum charge per officer shall be due and payable to the Borough where the request for such service is cancelled less than one (1) hour in advance of the scheduled services. Police Officers shall receive time and one-half pay on the holidays recognized in the contract with the Association. Special Police Officers shall receive time and one-half pay on the holidays established by the Borough of Rumson.
- (4) Any functions related to work for 36 Bellevue Avenue will be billed at a rate of Thirty dollars (\$30.00) per hour per officer. A cancellation fee equal to the requested detail charge per officer shall be due and payable to the Borough where the request for such service is cancelled less than twenty-four (24) hours in advance of the scheduled services. Police Officers shall receive time and one-half pay on the holidays recognized in the contract with the Association. Special Police Officers shall receive time and one-half pay on the holidays established by the Borough of Rumson.
- (5) Any functions related to work for Stone Hill Farm, Colts Neck, NJ, will be billed at a rate of Twenty-Seven dollars and Fifty cents (\$27.50) per hour per officer. No cancellation fee will be charged for functions relating to work at Stone Hill Farm. Any police officer scheduled to work one (1) of the six (6) Stone Hill Farm holidays shall receive double-time for every hour worked.
- (6) Any other functions that are determined to be police-related and are to be billed through the Borough will be at a rate of sixty dollars (\$60.00) per hour per officer. The minimum charge payable for such services shall be equal to a minimum of four (4) hours for each officer contracted for with the Borough. A cancellation fee equal to such minimum charge per officer shall be due and payable to the Borough where the request for such service is cancelled less than one (1) hour in advance of the scheduled services. Police Officers shall receive time and one-half pay on the holidays recognized in the contract with the Association. Special Police Officers shall receive time and one-half pay on the holidays established by the Borough of Rumson.

BE IT FURTHER RESOLVED that the following rates are hereby fixed for the administrative fee for calendar year 2016:

- (1) When hourly rates are stated above, the Borough shall charge the contractor or third party an additional five dollars (\$5.00) per hour per officer in order to cover expenses incurred by the Borough resulting from off-duty employment.
- (2) For school-related sports, the Borough shall charge an additional ten dollars (\$10.00) per game per officer to cover the expenses incurred by the Borough resulting from off-duty employment.

BE IT FURTHER RESOLVED that the above rates shall be retroactive to January 1, 2016; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to the Chief Financial Officer and Chief of Police.

Resolution seconded by Councilman Hemphill and carried upon the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

**RESOLUTION 2016-0101-18 AUTHORIZING THE APPOINTMENT OF COUNCILMAN DAY AS A MEMBER TO THE LOCAL MUNICIPAL ALLIANCE FOR THE PREVENTION OF ALCOHOL AND DRUG ABUSE COMMITTEE:**

**2016-0101-18**

**RESOLUTION MEMORIALIZING THE APPOINTMENT OF MEMBERS  
TO THE LOCAL MUNICIPAL ALLIANCE FOR THE PREVENTION  
OF ALCOHOL AND DRUG ABUSE COMMITTEE**

WHEREAS, alcoholism and drug use are important public and law enforcement problems in this area; and

WHEREAS, the Borough of Rumson is desirous in continuing the Local Municipal Alliance for the Prevention of Alcohol and Drug Abuse Committee work presenting education and prevention programs, as well as short-term counseling and intervention assistance in an effort to resolve the problems of abuse of alcohol and other drugs; and

WHEREAS, the Borough Council of the Borough of Rumson in accordance with P.L. 1989, CH. 51 recognizes the Local Municipal Alliance for the Prevention of Alcohol and Drug Abuse Committee and supports its efforts to organize and coordinate the schools, law enforcement, business groups, and other community organizations for the purpose of reducing alcoholism and drug abuse, as well as establishing outreach programs for residents and other comprehensive awareness programs to meet the needs of the community; and

WHEREAS, the Borough Council has, on an annual basis, at its meeting in January each year, appointed member(s) to the Local Municipal Alliance for the Prevention of Alcohol and Drug Abuse Committee;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rumson that that the following person is hereby appointed to the Local Municipal Alliance for the Prevention of Alcohol and Drug Abuse Committee to serve as executive board member for the calendar year 2016:

Councilman Benjamin W. Day, Jr.

The above Resolution was moved for adoption by Councilman Hemphill. Motion seconded by Councilman Rubin and carried on the following roll call vote:

In the affirmative: Atwell, Conklin, Hemphill and Rubin.

In the negative: None.

Abstain: Day.

Absent: Broderick.

**CONSENT AGENDA:**

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**RESOLUTION 2016-0101-19 DESIGNATING TWO OFFICIAL NEWSPAPERS FOR  
BOROUGH USE:**

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**2016-0101-19**

**RESOLUTION**

WHEREAS, Section 3d of the Open Public Meetings act, Chapter 231, P.L. 1975 requires that certain notices of meetings be submitted to two (2) newspapers, one of which shall be the official newspaper; and

WHEREAS, the second newspaper designated by this body must be one which has the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meeting.

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Rumson, County of Monmouth, State of New Jersey, as follows:

1. The *Asbury Park Press* of Tinton Falls, N.J. (#1) and the *Two River Times* of Red Bank, N.J. (#2) are hereby designated to receive all notices of meetings as required under the Open Public Meetings Act.
2. It is the opinion of this body that the *Asbury Park Press*, and the *Two River Times* have the greatest likelihood of informing the public within the jurisdictional area of this body of such meetings.
3. This resolution shall take effect immediately.

**RESOLUTION 2016-0101-20 TO SET FORTH PHOTOCOPY FEES:**

**2016-0101-20**

RESOLUTION

BE IT RESOLVED that the Borough Council of the Borough of Rumson hereby sets the fees for copies requested under the State Open Public Records Act for 2016 as follows:

Fees

\$ .05 per page for letter size pages and smaller  
 \$ .07 per page for legal size pages and larger

If the actual cost to produce a copy of a record exceeds the above fees, then the cost can be calculated by the formula set forth by the Government Records Council.

Electronic Copy Requests

No fee will be charged for requests delivered electronically (via fax or e-mail).

Police Motor Vehicle Accident Reports Requested Via Mail

A \$5.00 fee to cover the administrative cost of mailing the report will be added to the total cost of the page copies according to the above fees.

BE IT FURTHER RESOLVED that the aforementioned fees are effective January 1, 2016 and in conformance with State requirements.

**RESOLUTION 2016-0101-21 APPOINTING COMMUNITY DEVELOPMENT REPRESENTATIVE AND ALTERNATE:**

**2016-0101-21**

RESOLUTION

BE IT RESOLVED that Thomas S. Rogers, Municipal Clerk/Administrator, is hereby appointed as Borough Community Development Representative for the Monmouth County Community Development Program and Sarah R. Orsay, Communications Director, as the Alternate Community Development Representative for the Borough of Rumson for 2016.

**RESOLUTION 2016-0101-22 APPOINTING REPRESENTATIVE AND ALTERNATE FOR AMERICANS WITH DISABILITIES, AFFIRMATIVE ACTION AND JOINT INSURANCE FUND:**

**2016-0101-22**

RESOLUTION

BE IT RESOLVED that Thomas S. Rogers, Municipal Clerk/Administrator, is hereby appointed as Affirmative Action Officer, Borough representative for the Americans with Disabilities Act (ADA) and Borough representative to the Monmouth County Joint Insurance Fund and Municipal Excess Liability Fund and Safety Officer for the Borough of Rumson for 2016; and

BE IT FURTHER RESOLVED that Mark T. Wellner, Department of Public Works Superintendent, is hereby appointed as the Borough's Alternate representative to the Monmouth



County Joint Insurance Fund and Municipal Excess Liability Fund and Safety Officer for the Borough of Rumson in 2016.

**RESOLUTION 2016-0101-23 TO APPOINTING ASSESSMENT SEARCH OFFICER:**

**2016-0101-23**

**RESOLUTION**

WHEREAS, N.J.S.A. 54:5-18.1 requires the Governing Body to provide, by resolution, for the making of official certificates of searches as to municipal improvements authorized by ordinance of the municipality, but not assessed, affecting any parcel or tract of land in said municipality in that a future assessment will be made thereon pursuant to such ordinance;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Rumson, County of Monmouth, State of New Jersey, hereby authorize and appoint Thomas S. Rogers to serve in the position of Assessment Search Officer, or in his absence Tamila Bumback, providing the necessary documentation and certification as per N.J.S.A. 54:5-18.1, until such time a resolution stating otherwise is adopted; and

BE IT FINALLY RESOLVED that a certified copy of this resolution be forwarded to the Assessment Search Officer.

**RESOLUTION 2016-0101-24 TO APPOINT TAX SEARCH OFFICER:**

**2016-0101-24**

**BOROUGH OF RUMSON  
RESOLUTION**

WHEREAS, N.J.S.A. 54:5-11 requires the Governing Body to designate, by resolution, a bonded official of the municipality to make examinations of its records as to unpaid municipal liens and to certify the result thereof;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Rumson, County of Monmouth, State of New Jersey, hereby appoint Helen L. Graves to the position of Tax Search Officer and Marie L. Kuhlthau to the position of Deputy Tax Search Officer until such time a resolution stating otherwise is adopted; and

BE IT FINALLY RESOLVED that a certified copy of this resolution be forwarded to the Tax Search Officer.

The above six (6) Resolutions on the Consent Agenda were moved for adoption by Councilman Rubin. Motion seconded by Councilman Day and carried on the following roll call vote:

In the affirmative: Atwell, Conklin, Day, Hemphill and Rubin.

In the negative: None.

Absent: Broderick.

**MAYOR'S ADDRESS:**

Mayor Ekdahl read his 2016 Mayor's Address, which will be on file and on the Borough Website.

Mayor Ekdahl thanked everyone for attending the 2016 Re-Organization meeting and wished all a happy, healthy and peaceful New Year.

**ADJOURNMENT:**

On motion by Councilwoman Atwell, seconded by Councilman Hemphill, the meeting adjourned at 12:50 p.m. All in favor.

Respectfully submitted,

\_\_\_\_\_  
Thomas S. Rogers, R.M.C.  
Municipal Clerk/Administrator